



COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
C/2, PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-751013

From No.EC-II-(CS)-28/2019/ 1004 /CHSE/Dt. 20.02.2020
Dr. Bijay Kumar Sahoo
Controller of Examinations

To
The Principal/Headmaster/Headmistress
of all Examination Centres of AHSE-2020

Sub:- Appointment of Centre Superintendents for the Annual Higher Secondary Examination, 2020- regarding.

Sir/Madam,

I am directed to inform you that, you have been appointed as Centre Superintendent of your H.S. School/College Examination Centre for the conduct of Annual H.S. Examination-2020, subject to condition that, none of your near relation, i.e. son, daughter, husband, wife, brother, sister, father, mother, as defined by the Council, is not a candidate for the said Examination, which will commence from 3rd March, 2020. The teachers who have been debarred from performing any examination related activities shall not act as Centre Superintendent for the Annual H.S. Examination, 2020. In such cases, you are authorised to appoint the next senior most teaching staff of your HS School/College as Centre Superintendent under intimation to the undersigned. **However, no Principal/Headmaster/Headmistress can shift the responsibility of Centre Superintendentship to another person without sufficient reason.**

Deputy Centre Superintendent(s) will be appointed on the basis of number of students as indicated in the clause 1 (b) of "Instruction to the Centre Superintendent AHSE-2020. However, one Deputy Centre Superintendent will be appointed subject to the clause 1 (b) for each Centre irrespective of number of candidates appearing in the centre on the recommendation of the Centre Superintendent.

Remuneration to Centre Superintendent, Deputy Centre Superintendent and examination centre personnel shall be paid as per the Instruction to the Centre Superintendent at clause 19.

The Examinees of the Tagged colleges, if any, should be allotted seats alongwith the Examinees of the main centre in alternate rows strictly according to the sitting arrangement instruction laid down in clause (4) of the instruction to centre superintendent for AHSE-2020. In those centres where the numbers of examinees from the tagged colleges exceed the number of examinees of the centre, the examinees from the tagged colleges must be seated in alternate rows as per the seat plan notified by CHSE.

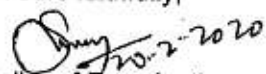
Teacher (s) (at least one) of the Tagged college(s) should accompany the examinees of their college(s) to the Examination Centre for identification during the time of gate checking.

As per provision of Section-8 of the Conduct of Examination Act.-1988, Govt.of Odisha, no person shall refuse to perform the examination duty so assigned.

NB:-

This letter will not be applicable in respect of the tagged Colleges and the colleges where Deputed Centre Superintendents are being appointed by the Council.

Yours faithfully,


Controller of Examinations

